



Patio Garden Campaign **associate gift form.**

YES! I would like to support the Patio Garden Campaign at MedStar Georgetown University Hospital with a payroll deduction.

Contact information

Name (your legal name as it appears on your badge): _____

Employee number (found on your pay stub): _____

Department name: _____

Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

I wish to have my gift remain anonymous.

Gift information

Select your gift below and indicate the amount you would like to have deducted from each paycheck.

Item	Cost per item	Number purchased	Total gift amount
4"x8" Brick	\$250		\$
12"x12" Brick	\$500		\$
Juniper tree plaque	\$500		\$
Respite bench plaque	\$1,000		\$
Total gift:			\$

(For reference, based on 26 pay periods: \$9.62/pay = \$250 gift; \$13.46/pay=\$350 gift; \$19.26/pay = \$500; \$38.47/pay = \$1,000). Maximum number of payroll deductions is 26 (one calendar year).

My total for _____ (year) contribution is \$_____.

Please deduct \$_____ amount each pay check for _____ (number of) pay periods.

I acknowledge that by checking this box and signing my name and date, I authorize MedStar Health to deduct this gift from my pay as a charitable contribution for the year noted below. (Note: deduction line on paystub will say "Donation.")

Signature _____ **Date** _____

Engraving information

For engraving purposes, please note exactly how you would like your message to appear. **Please note: All engraving copy is subject to review.**

4"x8" Brick: There can be **3 lines** of engraving per brick, **14 characters** including spaces and punctuation in each line.

12"x12" Brick: There can be **8 lines** of engraving per brick, **18 characters** including spaces and punctuation in each line.

Juniper tree or respite bench plaque: Tree plaque: 5 lines, 120 total characters including spaces and punctuation (24 characters per line); Bench plaque: 3 lines, 96 total characters including spaces and punctuation (32 characters per line).

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If ordering additional bricks, respite benches or juniper trees, add your message below. Please ensure the use correct number of lines and characters based on the examples above.

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To support the Patio Garden Campaign at MedStar Georgetown, please email this form to madison.s.schaffer@medstar.net or bring it to the Office of Philanthropy. If you have any questions, please call Madison Schaffer at **202-444-0721**.

Please make a copy of this commitment for your records. Upon full payment, we will send you a receipt for tax purposes. All philanthropic gifts are fully tax-deductible.